Middlesex Budget Committee
Regular Meeting
Tuesday, August 19, 2025
4:00 PM
Location

Present: Zara Vincent, Mark Harris, Elias Gardner, Samantha Beaudoin, and Matt Rkiouak

Meeting Minutes

4:05 Call to Order - Amendments - none offered
4:07 Other Business:

- Review and approve May meeting minutes
  - 2025-05-20 Budget Committee Minutes.rtf
  - Elias moved to accept the minutes as written, and Sam seconded
  - The motion passed, 4-0-1
- Review Action Items - none open
- New Capital Funding for FY 2027:
  - Town Hall Septic - $40K (could pay out of existing Bldg Fund)
  - Emergency Road Fund -
    - New Fund
    - Funding of $100K annually has been suggested
    - Matt asked how the funding level of $100K annually stacks up against what Middlesex has been liable for from the 2023/24 floods
    - Mark mentioned he believed the total $$ figure that Middlesex has to pay from them is slightly more than $400K
    - Zara reported that 4 cents was added to the tax rate this fiscal year to collect the first $100K for this fund
    - The assumption is that for additional funding, it will go the Special Articles route to establish the fund and the annual contribution
- Two dump trucks and a Kumatsu Loader will be replaced during the current budget year (FY 2026)
- Recurring Capital Funding for FY 2027:
  - Bldg Fund - $10K
  - Bridge Fund - $6K
  - Paving Fund - $30K
  - Tennis Court Fund - $5K
  - Town Garage Fund - $5K
  - Asset/Equip Fund - $50K
  - Total of $106K
  - The Emergency Fund & funding will be via Special Articles
- Updating the 2026 vsn of the Capital Asset Inventory:
  - Updating the Town Hall Septic estimate to $40K for FY 27
  - Removing the $20,000 for the Town Shed Roof in FY 2027
  - Moving the 2018 International Dump Truck replacement from FY 25 to FY 26, and updating the cost to $290K
  - Updating the 2014 Komatsu Loader replacement in FY 26 to $175K

    - Moving the 2019 Freightliner Dump Truck replacement from FY 27 to FY 26, and updating the cost to $280K
    - Matt volunteered to update the Asset Inventory
    - Mark will send Matt the links for the inventory, and the process doc, and set up a Zoom call to update (*Action Item 73*)
- Scheduling the annual Capital Plan Review and presentation -
    - Consensus was to have the Capital Plan Review as part of our Sept meeting (9/16)
    - Mark will draft the presentation and distribute (*Action Item 74*)
- Attending a Sept SB meeting to finalize Wage Ranges and update process:
    - Zara will discuss at the next SB meeting and let Mark know which meeting the Budget Committee should attend
- Other matters that may come before the committee:
    - LOTs (Local Option Taxes) - Mark mentioned that this might be an effective revenue tool in the future as the Middlesex business base expands. Roots has already expanded, and Red Hen will be moving to a new location with double the square footage. About 25 towns have passed a 1% sales LOT.
    - Town Hall and Town Garage - Zara mentioned that the SB will be discussing the future of these buildings at their next meeting. Prevailing thinking is to sell the Town Hall and move the town offices to an existing building, or build something to house both the offices and the garage.
    - FEMA Reimbursement update -
        - Zara reported that FEMA has provided about $90K for A&E studies for 4 roads
        - Reimbursements continue to flow in; at this point approx. $7.5MM has been obligated for Middlesex
        - Zara expressed confidence that the town would get full reimbursement for repairs
- Scheduling next meeting - Tuesday, Sept. 16th, @ 4 PM

The meeting was adjourned at 4:45 PM.

Action Item #	Assignee	Action Item	Due Date	Date Closed
73	Mark Matt	Send Matt the necessary docs and hold an update session for the asset inventory	09/12/25	
74	Mark	Draft the FY 2027 Capital Plan and distribute to members	08/29/25	
75				